

28-DAY Recession-Proof Your Business & Income CHALLENGE

WEEK 1

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WEEK 2

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WEEK 3

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WEEK 4

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

28-DAY **Recession-Proof Your Business & Income** CHALLENGE

WEEK 1

MONDAY

Brainstorm how to provide better customer experience

TUESDAY

Re-negotiate supplier/subbie payment terms.

WEDNESDAY

Review overheads and cut out 5%

THURSDAY

Team meeting on customer experience (train staff)

FRIDAY

Back cost 10-20 past jobs & review Profit & Loss

SATURDAY

Build up capability statement messaging

SUNDAY

WEEK 2

MONDAY

Implement deposits

TUESDAY

Rebuild invoice structure/ invoicing system

WEDNESDAY

Get further training on how to better use job mgmt. software

THURSDAY

Reach out to Trade Business Accountants

FRIDAY

Review and update supplier systems/ stock processes

SATURDAY

SUNDAY

WEEK 3

MONDAY

Follow up on all aged invoices

TUESDAY

Update pricing systems to include 3-phases

WEDNESDAY

Increase prices by 5%

THURSDAY

Update payment terms, proposals and contracts

FRIDAY

Get further training on how to better use job mgmt. software

SATURDAY

Get capability statement built (use Fiver graphic designer)

SUNDAY

WEEK 4

MONDAY

Implement consultation fee

TUESDAY

Work with accountant to understand true equipment costs

WEDNESDAY

Implement debt collection / invoice follow up system

THURSDAY

Implement formal daily & weekly team meeting structures

FRIDAY

Improve scheduling and planning procedures

SATURDAY

SUNDAY